

DINNER AND MEETING INFORMATION AND RESERVATION FORM

**Quarterly Virginia AFA State Meeting
Saturday, Feb 2, 2019
Hilton Garden Inn (at Richmond Airport)**

Hotel Reservation Information	
Hilton Garden Inn 441 International Center Dr. Sandston, VA, 23150 www.hiltongardeninn.com	AFA Room Rate \$119 for Feb 1-2 Reservation Deadline: Jan 25 , 2019 Reservations call 804-222-3338 Room rate includes breakfast buffet

**** Hotel Reservations must be confirmed by credit card by 01/25/19 and made directly with the Hilton Garden Inn. **AFA meeting rate of \$119 does not include any taxes.****
******* Advise the hotel these room reservations are for **AFA Virginia State Meeting** *******

Please complete the Event Registration form and send this with your payment to the address on the bottom of this form. You may submit a pre-registration via email. After submitting your preliminary registration, please forward your payment to confirm your booking at the address listed below.

Meal registrations and payment must be **RECEIVED NO LATER THAN CLOSE OF BUSINESS, Friday, Jan 25, 2019.**

Event Registration Form

Event	Cost	Number	Total Cost	Notes
Hotel Room	\$119/ AFA Rate	N/A	N/A	<input type="checkbox"/> Please check here if hotel reservations have been made.
Breakfast	None		N/A	Coffee / Snacks
Luncheon	\$25		\$	Buffet-guests welcome
Dinner	\$40		\$	Meal selections below
Meal Choice	Chicken Marsala			
	Roast Pork Tenderloin			
	Other			

Total Payment \$

Member Name	
Guest Name	
Address	
Contact Information Phone or email	

EVENT INFORMATION

Breakfast: Room rate of \$119 includes breakfast buffet. *EXCOM members* who will arrive just for the meeting and will stay for dinner will receive free a ticket for breakfast buffet. Those attending ONLY the meeting and lunch there will be pastries & coffee available.

Luncheon: Deli buffet with assorted meats, cheese, assorted bread for sandwiches, pasta salad, chips, tea, water, & soft drinks.

Evening Banquet

Reception/Cash Bar 6:00 PM – 7:00PM

Dinner 7:00 PM

Dinner: Sit down, served dinner. Choice of Chicken Marsala or Roast Pork Tenderloin. Dinner includes salad, vegetables, dessert, rolls, coffee and tea. Make your dinner entrée selection in the above Event Registration Form. Please note any special dinner need such as Vegetarian, or Gluten free on your dinner reservation.

Speaker: MGen Timothy Williams, Adjutant General of Virginia National Guard

You may e-mail your Pre-registration; however your mailed Event Registration and payment should be received at address below NO LATER THAN CLOSE OF BUSINESS, Friday 25 Jan, 2019. Payments for the E-mail or phone registration may be paid at the door if you note it on your e-mail. Phone reservations will be accepted also until 25 Jan., with payment at the event allowed by check or cash. Call Chip Moran @ (757) 735-2171 to make phone reservations.

MAKE CHECK PAYABLE TO: AFA Richmond Chapter 243

**MAIL TO: AFA Richmond Chapter 243
PO Box 15031,
Richmond, VA 23227.**

Pre-registration e-mail: Chip.moran@Yahoo.com

If you have any questions, problems or last-minute change of plans, please contact Chip Moran at **757-735-2171** or e-mail: **Chip.Moran@ Yahoo.com**